I am delighted you are considering membership in The Junior League of Greenville, Inc. (“JLG”). Founded in 1929, JLG is a nonprofit organization committed to promoting voluntarism, developing the potential of women and improving the community through the effective action of trained volunteers. Membership is open to all women over the age of 21 who are interested in community service regardless of race, religion or national origin. By producing well-trained volunteers and leaders, we are dedicated to enriching the lives of our Members, as well as the lives of women in the Greenville community.

We have an opportunity each spring to expand our membership, and we do this through an informed admissions system. The first year of membership, known as the Provisional Year, is full of exciting and informative events. Our Provisional Development Committee ensures that each Provisional Member is familiar with all of the expectations of membership and the commitments required during the Provisional Year and the years of Active membership that follow. The Provisional Year is designed to teach new Members about the Mission of JLG and is aimed at educating you about our community and its needs. Each meeting also serves as an opportunity to meet women who share your same interest in voluntarism. The following pages outline the Provisional Year in detail.

Throughout my twelve years as a Member of JLG, I have enjoyed so many wonderful experiences, worked to improve the Greenville community and built many lifelong friendships. The training I have gained from this organization has been invaluable and has served me in my life - both personally and professionally. I am grateful for the opportunities provided to me as a Member of JLG, and it would be an honor to have you join our organization. Please let me know if you have any questions or if I can help you in any way. I look forward to serving alongside you as a Member of JLG.

Sincerely,

Kimberly Witherspoon

2022-2023 President

The Junior League of Greenville, Inc.

[jlgpresidentelect@gmail.com](mailto:jlgpresidentelect@gmail.com)

Table of Contents

[**About The Junior League of Greenville, Inc.** 3](#_Toc101304646)

[**Criteria for Membership** 4](#_Toc101304647)

[**Process for Becoming a Provisional Member** 4](#_Toc101304648)

[**2022-2023 Provisional Year Overview** 5](#_Toc101304649)

[**2022-2023 Provisional & Active Obligations Overview** 7](#_Toc101304650)

[**2022- 2023 Provisional Obligation Detail** 9](#_Toc101304651)

[**Provisional Placement Obligations through May 31, 2023** 10](#_Toc101304652)

[**2022-2023 Important Provisional Member Dates** 12](#_Toc101304653)

[**2022-2023 Provisional Calendar** 13](#_Toc101304654)

# **About The Junior League of Greenville, Inc.**

**Mission Statement**The Junior League of Greenville, Inc. is an organization of women committed to promoting voluntarism, developing the potential of women and improving the community through the effective action and leadership of trained volunteers.  Its purpose is exclusively educational and charitable.

**Reaching Out Statement**

The Junior League of Greenville, Inc. reaches out to women of all races, religions, and national origins who demonstrate an interest in and commitment to voluntarism.

**Vision Statement**The Junior League of Greenville, Inc. is committed to building a safe, healthy, nurturing community.

**Focus Statement**

The Junior League of Greenville, Inc. engages in initiatives that help women in our community overcome barriers, focusing on Human Trafficking and Economic Mobility.

**Shared Values:**

* Diversity
* Collaboration
* Commitment
* Compassion
* Integrity

# **Criteria for Membership**

* Must be at least 21 years old by May 31st of the year in which Provisional Membership would begin.
* Be a current resident of the Greater Greenville Metropolitan Area.
* Demonstrate an interest in voluntarism and a commitment to community service.
* Show an interest in developing her potential in voluntary community participation.

The Provisional Development Committee reviews the qualifications of each Prospective Member with regard to the Mission of the Junior League of Greenville (JLG) and the criteria for membership.

# **Process for Becoming a Provisional Member**

1. Attend one Open House on **April 21, 2022 at 6:00pm** or **May 21, 2022 at noon**. The Open House serves as an opportunity to get to know the JLG. This event will showcase information about our organization and present the many ways that we have impacted and continue to impact the Greenville community.
2. After the Open House, we hope you will choose to join the 2022-2023 Provisional Class. Please complete the Application for Provisional Membership online. Following the Open House, you will receive an email with instructions and the link to the Application, which should be submitted by **August 31, 2022**.
3. You will have a Provisional Advisor and Mentor assigned to advise and assist you during your entire Provisional Year.
4. The Provisional Year will begin in July 2022 and will conclude in the spring of 2023. Your Provisional Year is a training, providing an in-depth look at the JLG.  Additionally, you will learn about the Greenville Community and how vital the JLG is to supporting both its history and its future. Details are found in the pages that follow.

# **2022-2023 Provisional Year Overview**

Your Provisional Year is a preparatory year for participation in the JLG as an Active Member. The Provisional Yearconsists of the period between acceptance of Provisional membership and formal acceptance of Active membership in May 2023 (JLG Fiscal Year-end). For unavoidable emergenciesduring the Provisional year, a Provisional may resign in good standing and reinstate as a Provisional at a later date. To resign in good standing, a Provisional should be current in her obligations at the point she requests the resignation.

**The Provisional Course** is designed to provide information in the following areas:

* Social, economic, educational, cultural, health and welfare, and civic resources in Greenville County and the Upstate of South Carolina.
* Administrative policies, and programs of The Association of Junior Leagues International, Inc. and of the JLG.

**Provisional Obligations** are designed to provide a basic training program through which the Provisional can (1) be exposed to the JLG’s volunteer opportunities; (2) become aware of the responsibilities of an effective volunteer; and (3) learn the discipline and standard of service expected of a JLG volunteer in our community.

**Membership Meeting Obligations** are designed to provide the new Member with continuing education in JLG and community activities that take place in the General Membership Meetings.

**The Leadership Training (LEAD)** obligation allows each Member a training opportunity to be educated on skills and experiences to improve the Member's skills and knowledge of various topics that pertain to JLG, the community, and personal development.

**The Financial Obligations** of membership are established so that each Member assumes an equal responsibility in payment of administrative, building, and program costs of the JLG.

**Fund Development Obligations** allow each Member to invest in our organization and commit to the continued prosperity of the JLG.

**The Provisional Course Sessions** arerequired for all Provisionals to attend. In cases of an unavoidable emergency, an absence may be taken. Written excuses for such absences are to be sent to the Provisional Development Chairman and Vice-Chairman.

A Provisional is required to be on time and stay for the entirety of each Course Session (approximately 2 to 2 ½ hours) or she will be marked absent. Please carefully consider the schedule of meetings and make sure this will be a good year to complete the course in light of personal and work commitments. Work or personal travel is not considered an excused absence.

# **2022-2023 Provisional & Active Obligations Overview**

Each Member of the JLG is an important part of our organization, whether she is a Provisional or Active. Furthermore, the obligations of the JLG are what make us unique from any other volunteer organization. Through the training we receive in our Provisional Course Sessions, Placements, Service Shifts, Leadership Trainings and General Membership Meetings; we are able to provide our community with trained volunteers and civic leaders. Here is an outline of our responsibilities:

**PROVISIONAL MEMBERS**

The following overview mirrors the Provisional Contract, which is submitted as part of the application for Provisional membership.

**Financial Obligations**

* When contract is submitted, Provisional Dues of $125 paid online by **May 31, 2022**
* Provisional Course Fee of $90, due at JLG 101 on August 20th
* Annual dues for the 2023-2024 League Year due by the end of March 2023

**Fund Development Obligations**

* $100 donation of “Quota” to the Nearly New Shop ($70 clothing, $30 housewares)
* Complete financial obligation of designated JLG fundraiser

**Provisional Membership Obligations**

* Attend JLG 101
* Attend five (5) Provisional Course Sessions
* Attend a minimum of three (3) General Membership Meetings
* Attend one (1) leadership training (LEAD) event
* Complete one Service Shift (4 hours) for a JLG project or fundraiser
* Complete a 24-hour Placement (your volunteer position) in the Nearly New Shop for the 2022-2023 year
* Complete the annual online Placement Matching process (March 2023)

\*\*Maternity/Medical leave does not exempt you from any of these obligations. The Provisional Development Chairman and Vice Chairman will work with you on a case-by-case basis.

**ACTIVE MEMBERS**

Active Members are those Members who have completed the requirements of the Provisional Membership year and who, having been admitted to Active membership, justify their membership through community service. An Active Member retains voting rights and all membership privileges. A Member may remain Active as long as she wishes.

**Active Membership Obligations**

* Annual Dues of $120
* Attend a minimum of four (4) General Membership Meetings
* Complete a Placement (your volunteer position) for the JLG year
* Quota donation valued at a minimum of $100 ($70 clothing, $30 housewares) to the Nearly New Shop
* Complete financial obligation of designated JLG fundraiser
* Complete one Service Shift (4 hours) for a JLG project or fundraiser during first three Active Years of membership
* Complete the annual online Placement Matching Process

# **2022- 2023 Provisional Obligation Detail**

The following pages outline in detail the obligations of Provisional membership.

**PROVISIONAL OBLIGATIONS:**

**Attend JLG 101:** This will be your first dive into the JLG, our history, structure and ways to get involved. Each Provisional Member must attend JLG 101.

|  |  |
| --- | --- |
| **Session** | **Date** |
| JLG 101 | Saturday, August 20, 2022 9:00 am |

**Provisional Course Sessions:** All five sessions are required, and you will be asked to sign in at the beginning of each event. Course Sessions are on Tuesday evenings. Social time will begin at 6:00 pm and the meeting

will begin promptly at 6:30 pm. Meetings will be held in person at JLG Headquarters and/or an off-site location. You will be notified of meeting locations well in advance.

|  |
| --- |
| **2022-2023 Provisional Course Sessions** |
| Tuesday, September 20, 2022 |
| Tuesday, October 18, 2022 |
| Tuesday, November 15, 2022 |
| Tuesday, December 13, 2022 |
| Tuesday, February 21, 2023 |

\*\*\***All Course Sessions are required**!

In the event of an emergency, call or email the Provisional Development Chairman or Vice Chairman, in advance, to discuss making up the missed Course Session. This applies to emergency situations and any make-up session should be approved by the Membership Vice President.

**General Membership Meetings:** Provisionals must attend three of the eight monthly General Membership Meetings. With prior approval, one may be an alternative for which a Membership Meeting Attendance Credit (MMAC) will be given, however two must be actual General Membership Meetings.

**Leadership Training:**Provisionals must attend one leadership training (LEAD) event.  These events are scheduled monthly throughout the League Year and topics vary from event to event.

# **Provisional Placement Obligations through May 31, 2023**

**Nearly New Shop (NNS)**

The NNS is the JLG's largest fundraiser and Provisionals are a huge part of our success!  Thank you in advance for your commitment to the Shop.

Provisionals are required to complete 24 hours in the NNS over the course of their Provisional year. There are many different options for how you can complete your 24 hours in the Shop and multiple formats can be combined. Below are several examples:

|  |  |
| --- | --- |
| **Format** | **Explanation** |
| 5-hour Saturday Shift | Timing: September 2022 to May 2023. Saturdays from 10 am to 3 pm or 12 pm to 5 pm. Times may alternate. This choice involves 8 Saturdays at the Shop. |
| Concentrated Summer Shift | Timing: June 2022 to August 2022. All 24 hours will be completed during this time.  If you are choosing to complete a Concentrated Summer Shift, please email Erin Smith at [erinPDC2023@gmail.com](mailto:erinPDC2023@gmail.com) as soon as possible to get started. |
| Weekday Flex Schedule | Timing: September 2022 to May 2023, Monday through Friday, 10 am to 5 pm. |
| Work Nights | Timing: September 2022 to May 2023  Shifts to be determined by the Work Night Captain, who will serve as the leader. |

**Service Shift:** Each Provisional will volunteer for a total of 4hours on a JLG project or fundraiser. This could include one or more projects or fundraisers depending on the need.

**Online Placement Matching:** Participate in the Placement Matching to be held in March of 2023 for 2023-2024 Placement.

**Financial Obligations**

|  |  |  |
| --- | --- | --- |
| **Obligation** | **Amount** | **Timing** |
| Provisional Dues | $125 | By August 19, 2022 |
| Provisional Course Fee | $90 | By JLG 101 on August 20, 2022 |
| JLG Fundraiser | $40 | By March 31, 2023 |
| Annual Dues | $120 | By end of March 2023 |

**Fund Development Obligations**

**Nearly New Shop Quota:** Donate $100 ($70 in clothing/$30 in housewares) worth of Quota to the Nearly New Shop due by January 31, 2023.

**Fundraiser:** Complete financial obligation of designated JLG fundraiser

# **2022-2023 Important Provisional Member Dates**

|  |  |
| --- | --- |
| **Submit online application for Provisional membership by**  **May 31, 2022.** | |
| **Open House**  Wednesday, April 21, 2022 at 6:00 pm  OR  Saturday, May 21, 2022 at 12:00 pm | Join us to meet Prospective Members and learn about the JLG. This is a social meet and greet to kickoff your involvement with the JLG. |
| **JLG 101**  Saturday, August 20, 2022 9:00 am | Join the Provisional Development Committee and your fellow Provisionals for your first official meeting. You will learn about the history and structure of the JLG, learn about various Committees and ways to get involved. You will also learn about the history and the importance of the Nearly New Shop. You’ll get a personal tour along with all the tools you need to get you off and running as a vital part of the Nearly New Shop.  ***Attendance is required.*** |
| **Provisional Course Sessions**  Tuesday, September 20, 2022  Tuesday, October 18, 2022  Tuesday, November 15, 2022  Tuesday, December 13, 2022  Tuesday, February 21, 2023  Meeting – 6:30 pm | The five Provisional Course Sessions provide an in-depth look at the JLG and how we have impacted and continue to impact the Greenville Community. We’ll focus on the Mission of the JLG and how we strive to carry out our Mission in our programs, Placements, trainings, and events.  ***Attendance is REQUIRED at***  ***ALL FIVE Provisional Course Sessions.*** |

# **2022-2023 Provisional Calendar**

|  |  |
| --- | --- |
| **Date** | **Event** |
| April 21, 2022 | Prospective Member Open House |
| May 21, 2022 | Prospective Member Open House |
| **May 31, 2022** | **Provisional Application Due** |
| **August 20, 2022** | **JLG 101** |
| September 13, 2022 | General Membership Meeting |
| **September 20, 2022** | **Course Session** |
| October 11, 2022 | General Membership Meeting |
| **October 18, 2022** | **Course Session** |
| November 7, 2022 | General Membership Meeting |
| **November 15, 2022** | **Course Session** |
| **December 13, 2022** | **Course Session/Holiday Party** |
| January 17, 2023 | General Membership Meeting |
| Week of February 13, 2023 | General Membership Meeting |
| **February 21, 2023** | **Course Session** |
| March 14, 2023 | General Membership Meeting |
| April 18, 2023 | General Membership Meeting |
| **April 19, 2023** | **Provisional End of Year Party** |
| May 16, 2023 | Annual General Membership Meeting |

**Items in BOLD are required attendance sessions**

Provisionals must attend three General Membership Meetings